

PROMINENCE Kick-Off Meeting

27-28 November 2017 – DEBRECEN, HUNGARY

Meeting called by	Scheduled in Project timeline	Attendees: Representatives from all project partners, except Aschaffenburg. Please bring questions. <u>Please bring your plans for the PROMINENCE project tasks you are responsible for, as previously requested.</u>
Type of meeting	Kick-Off Meeting	
Facilitator	Dr. Troy Wiwczaroski, Project Coordinator	
Note taker	Dr. Ildikó Némethová	

Agenda Items

Monday Agenda

	Presenter/Facilitator	Time allotted
✓ PROMINENCE Kick-Off Opening Presentation/Welcome	Dr. Troy Wiwczaroski	9:00 - 9:30
✓ PROMINENCE Interactive	Dr. Justyna Matysiewicz	9:30 – 10:30
✓ Coffee break		10:30 – 10:45
✓ PROMINENCE Financial and Administrative Info	Mr. Pinter Arnold	10:45 – 12:00
✓ LUNCH		12:10 – 13:30
✓ 1 ST IP IN BRATISLAVA	Dr. Ildikó Némethová	13:30 – 14:30
✓ Skype Call with Dr. Rune T. By, University of Staffordshire	Dr. Ildikó Némethová	14:30 - 15:00
+ PROMINENCE Survey work for 2018	Dr. Stephane Ganassali / Dr. Boris Abrashev	15:00 – 15:45
+ Coffee break		15:45 – 16:00
+ PROMINENCE Curriculum development, Interactive online learning and training tools	Dr. Kaija-Liisa Kivimäki	16:00 – 17:00

Other Information

- Depending on the number of questions/comments during/after each presentation, the agenda may change. The meeting is about communication and cooperation, more than sticking to a pre-determined agenda.
- Coffee/refreshments/snacks will, of course, be provided on site, both days of the Kick-Off Meeting.

- Lunch will be provided on Monday and Tuesday in the Campus VIP Restaurant, at 12:30pm.
- Dinner on Monday night at 6pm. A bus will take us to the restaurant from the university campus at 17:30, and take all participants visiting Debrecen directly back to the Lycium Hotel afterwards.