

PROMINENCE TPM2 Project Meeting

11-12 October 2018 – VARNA, BULGARIA

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|--------------------------|---|---|
| Meeting called by | Scheduled in Project timeline | Attendees: Representatives from all project partners. Please bring questions. <u>Please bring your plans for the PROMINENCE project tasks you are responsible for, as previously requested.</u> |
| Type of meeting | TPM2 Project Meeting | |
| Facilitator | Dr. Troy Wiwczaroski, Project Coordinator | |
| Note taker | Miroslava Ivanova | |

Agenda Items – DAY 1 /11.10.2018

Thursday Agenda

| | Presenter/Facilitator | Time allotted |
|---|---|---------------|
| <input type="checkbox"/> PROMINENCE Welcome | Assoc. Prof. Dr. Petya Dankova | 9:00 – 9:15 |
| <input type="checkbox"/> PROMINENCE Opening Presentation | Dr. Troy Wiwczaroski | 9:20 – 10:00 |
| <input type="checkbox"/> PROMINENCE Content Development | Dr. Kaija-Liisa Kivimäki Saija Rätts Dr. Ildikó Némethová | 10:00 – 11:00 |
| <input type="checkbox"/> Coffee Break | | 11:00 – 11:20 |
| <input type="checkbox"/> PROMINENCE Surveys | Dr. Stephane Ganassali Mr. Petar Petrov | 11:20 – 12:00 |
| <input type="checkbox"/> LUNCH | | 12:00 – 13:30 |
| <input type="checkbox"/> PROMINENCE Website | Dr. Justyna Matysiewicz | 13:30 – 14:30 |
| <input type="checkbox"/> PROMINENCE E-Book Content and Design | Dr. Ildikó Némethová | 14:30 – 15:00 |
| <input type="checkbox"/> PROMINENCE Dissemination | Birgit Kraus, Alexandra Krimm | 15:00 – 15:30 |
| <input type="checkbox"/> 1 st Day Closing Discussion | Dr. Troy Wiwczaroski | 15:30 – 16:00 |

Other Information

- Depending on the number of questions/comments during/after each presentation, the agenda may change. The meeting is about communication and cooperation, more than sticking to a pre-determined agenda.
- Coffee/refreshments/snacks will be provided on site, both days - **to be confirmed;**
- Lunch will be provided on Thursday and Friday in the Campus VIP Restaurant, at 12:00pm. - **to be confirmed;**

- Dinner on Thursday night at 7pm. - **to be organized;**

Agenda Items – DAY 2 /12.10.2018

Thursday Agenda

| | Presenter/Facilitator | Time allotted |
|--|---|---------------|
| <input type="checkbox"/> 2 nd IP IN ASCHAFFENBURG – Organization Issues | Birgit Kraus, Alexandra Krimm | 9:00 – 10:00 |
| <input type="checkbox"/> Students’ Selection for 2 nd IP | Dr. Troy Wiwczaroski | 10:30 – 11:00 |
| <input type="checkbox"/> Coffee Break | | 11:00 – 11:20 |
| <input type="checkbox"/> PROMINENCE Quality Issues, Evaluation Strategies | Dr. Troy Wiwczaroski | 11:20 – 12:15 |
| <input type="checkbox"/> LUNCH | | 12:15 – 13:45 |
| <input type="checkbox"/> PROMINENCE Content Development | Dr. Kaija-Liisa Kivimäki Saija Rätts Dr. Ildikó Némethová | 13:45 – 14:30 |
| <input type="checkbox"/> Open Discussion | Dr. Troy Wiwczaroski | 14:30 – 15:00 |
| <input type="checkbox"/> Coffee Break | | 15:00 – 15:20 |
| <input type="checkbox"/> Partner Meetings with Students and Academic Staff | All Partners | 15:20 – 17:30 |

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